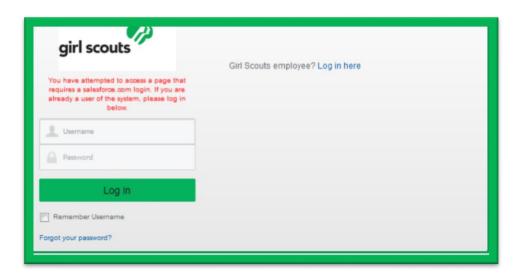
LIFETIME MEMBERS - How to Report Your Volunteer Role(s)

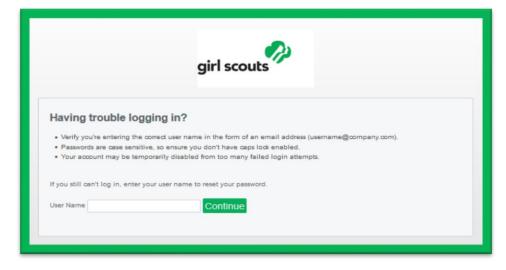
Chrome or Firefox browsers are best!

1. Go to www.nccoastalpines.org and click SIGN IN at the top right corner.



 Your username is the email address you use for Girl Scouts. If you do not remember your password (or never set up one), choose <u>Forgot your</u> password?,



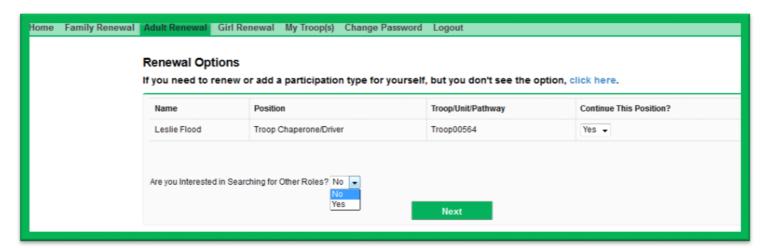


Add your username (your email address) and an email will be sent to you from Member Community. Click on the link to reset your password.

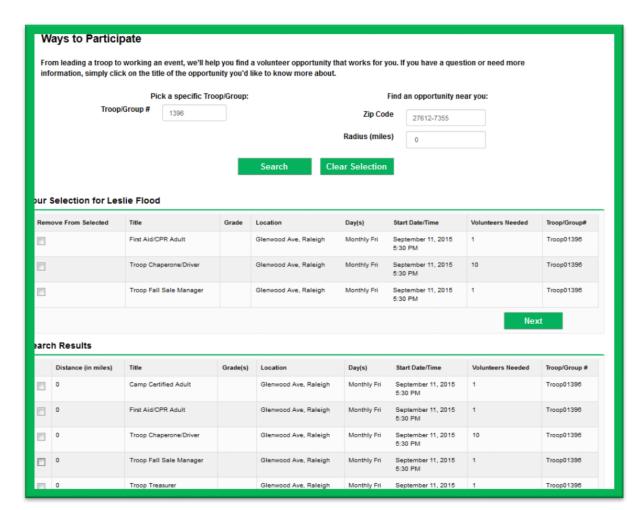
3. CLICK ADULT RENEWAL

a. Choose *Adult Renewal* from the top bar to "renew" your role(s) or to add new/additional volunteer role(s).

Choose Yes if you would like to add additional roles:



b. Add all volunteer roles that you hold, click next,



c. Then update your contact information, accept the Girl Scout Promise and Law,

Home Family Renewal Adult Renewal Girl Renewal My Troop(s) Change

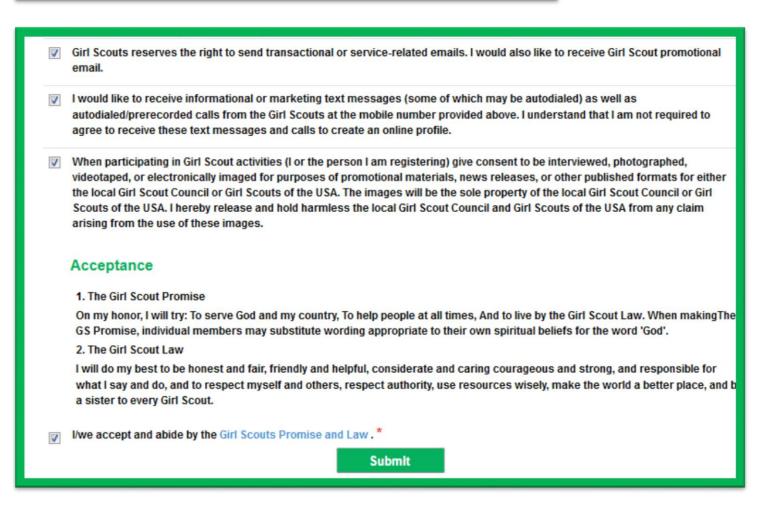
Adult Renewal for Leslie Flood

Become a member

We just need a few more details:

Membership \$375.00 Lifetime (Must be 18 y** * Date of Birl

and click Submit (You will not be charged for a membership).



LIFETIME MEMBERS How to Report Your Volunteer Role(s)

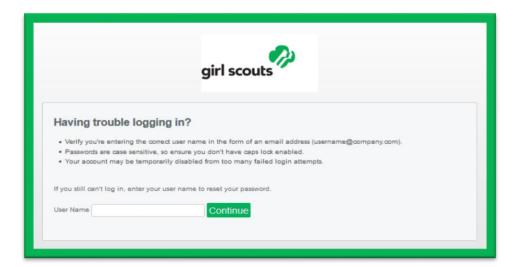
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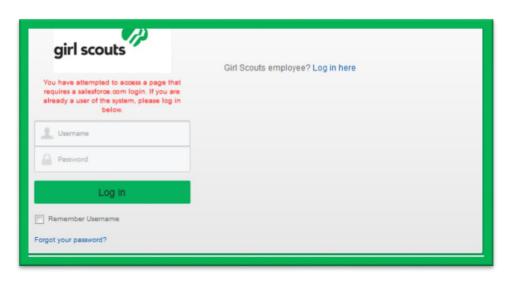
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email will be sent to you





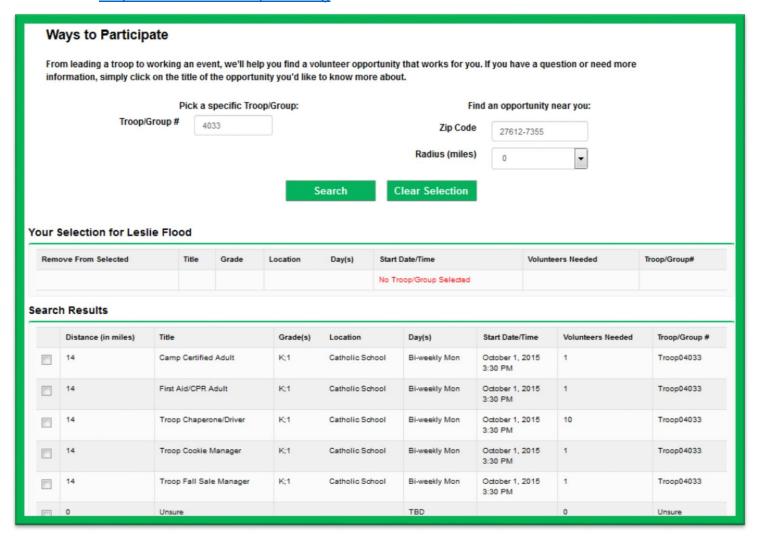
from Member
Community. Click on the link to reset your password.

2. Click on Adult Renewal

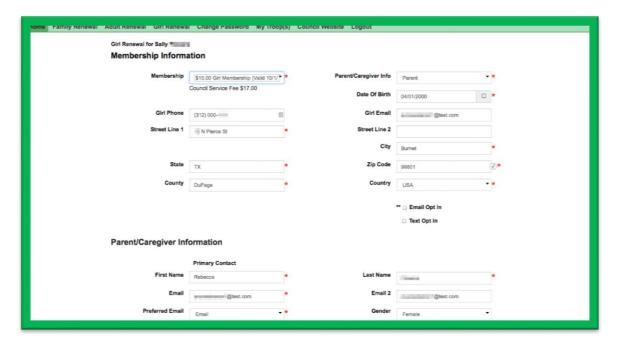


3. Search for the troop(s)

Put the Troop number in the Troop/Group # field and click **Search**. If the troop volunteer roles do not display, try expanding the radius. If that doesn't work, the troop may not have Volunteer opening or simply may not be display. Contact helpdesk@nccoastalpines.org for assistance



- 4. Add all volunteer roles that you hold, click next.
- 5. Choose the membership, update your contact information, click submit
 - a. If already a member, you will not be charged a membership fee
 - b. If registering, on the next screen you can use your debit or credit card to pay the membership fee



- 6. If you don't have a current background check or if it is expiring within this membership year, you will receive an invitation to complete a background check from our background check vendor, Verified Volunteers. Once your background check is approved, you will be placed in the volunteer role(s).
- 7. If another adult member in the family needs to renew also, they will need to login into MY GS under his own email.

Need help? The Help Desk is available Monday to Thursday from 8:30 a.m. to 5:00 p.m. and on Friday from 8:30 a.m. to 12:30 p.m. at 800-284-4475 or helpdesk@nccoastalpines.org.

